



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

March 14, 2024

Cake Box LLC
PO Box 241
Roslyn, WA 98941

Encompass Engineering & Surveying
407 Swiftwater Blvd.
Cle Elum, WA 98922

RE: Equinox Short Plat (SP-24-00003) - Deemed Complete

Parcel# 19964

Dear Applicants,

An application for a 2-lot Short Plat of approximately 0.52 acres located off Equinox Drive, parcel #19964, was received on March 8, 2024. This application known as the Equinox Short Plat has been assigned permit number SP-24-00003 and has been **determined complete** as of March 14, 2024. Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all adjoining property owners, governmental agencies, and interested persons pursuant to KCC 15A.03.060.
2. Comments from adjoining property owners, governmental agencies, and interested persons will be considered during review by staff.
3. Following the comment period, a determination will be issued.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7079 or by e-mail at zach.torrancesmith@co.kittitas.wa.us.

Sincerely,

Zach Torrance-Smith
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2
Ellensburg, WA 98926